

Sugar Creek Fire Protection District

Business Pre-Plan Form

OCCUPANT INFORMATION

BUSINESS NAME:

BUSINESS ADDRESS:

CITY:

STATE:

ZIP:

MAIN CONTACT PERSON:

BUSINESS PHONE:

BUSINESS FAX:

EMAIL ADDRESS:

WEBSITE:

GPS COORDINATES:

OPERATION HOURS:

NOTES:

PROPERTY OWNER INFORMATION

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

HOME PHONE:

WORK PHONE:

MOBILE PHONE:

PAGER:

FAX:

EMAIL ADDRESS:

NOTES:

EMERGENCY CONTACT / KEYHOLDER INFORMATION

CONTACT TYPE

ALARM SERVICE CONTACT

OWNER

PRIMARY CONTACT

SUPERVISORY

OCCUPANT

KEYHOLDER

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

HOME PHONE:

PAGER:

WORK PHONE:

MOBILE PHONE:

FAX:

EMAIL:

NOTES:

EMERGENCY CONTACT / KEYHOLDER INFORMATION

CONTACT TYPE

ALARM SERVICE CONTACT

OWNER

PRIMARY CONTACT

SUPERVISORY

OCCUPANT

KEYHOLDER

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

HOME PHONE:

PAGER:

WORK PHONE:

MOBILE PHONE:

FAX:

EMAIL:

NOTES:

EMERGENCY CONTACT / KEYHOLDER INFORMATION

CONTACT TYPE

ALARM SERVICE CONTACT

OWNER

PRIMARY CONTACT

SUPERVISORY

OCCUPANT

KEYHOLDER

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

HOME PHONE:

PAGER:

WORK PHONE:

MOBILE PHONE:

FAX:

EMAIL:

NOTES:

STRUCTURE INFORMATION

PHYSICAL INFORMATION

NUMBER OF STORIES ABOVE GRADE:

BASEMENT

ATTIC

NUMBER OF ELEVATORS:

BUILDING LENGTH:

BUILDING HEIGHT:

NOTES:

NUMBER OF STORIES BELOW GRADE:

CRAWLSPACE

ELEVATORS

LOCATION OF ELEVATORS:

BUILDING WIDTH:

SQUARE FOOTAGE:

BUILDING AGE:

SLAB

OTHER

STRUCTURE TYPE

ENCLOSED BUILDING

FIXED PORTABLE OR MOBILE STRUCTURE

UNDERGROUND STRUCTURE

OPEN STRUCTURE

OPEN PLATFORM

TENT

AIR SUPPORTED STRUCTURE

OTHER

NOTES:

CONSTRUCTION TYPE

FIRE RESISTIVE

UNPROTECTED NON-COMBUSTABLE

UNPROTECTED ORDINARY

UNPROTECTED WOOD FRAME

HEAVY TIMBER

NOT CLASSIFIED

PROTECTED NON-COMBUSTABLE

PROTECTED ORDINARY

PROTECTED WOOD FRAME

OTHER

NOTES:

CEILING CONSTRUCTION

DRYWALL, BLUEBOARD

NO CEILING

WOOD

GRID-DROP

NOTES:

ROOF CONSTRUCTION

WOOD TRUSS

ALUMINUM

BOW STRING

METAL TRUSS

STEEL-HEAVY BEAM

CONCRETE

GLUE-LAMINATE BEAM

STEEL-LIGHT WEIGHT

UNKNOWN

NOTES:

ROOF COVERING

- ROOF COVERING UNDETERMINED TILE (CLAY, SEMENT, SLATE, ETC)
 COMPOSITION SHINGLES WOOD SHAKE (TREATED)
 WOOD SHAKE (UNTREATED) METAL BUILD-UP
 STRUCTURE W/O ROOF ROOF COVERING – NO CLASS

NOTES:

ROOF LOAD

- ARE THERE HVAC MAKE-UP UNITS LOCATED ON THE ROOF YES NO
ARE THERE ANY OTHER HEAVY COMPONENTS LOCATED ON THE ROOF YES NO

NOTES:

PROPERTY USE

- ASSEMBLY EDUCATION RESIDENTIAL
 HEALTH CARE, DETENTION & CORRECTION MERCANTILE, BUSINESS
 INDUSTRIAL, UTILITY, DEFENSE, AGRICULTURE, MINING MANUFACTURING, PROCESSING
 STORAGE OUTSIDE OR SPECIAL PROPERTY
 OTHER

NOTES:

PROTECTION INFORMATION

DETECTOR TYPE

- SMOKE HEAT NONE
 COMBINATION HEAT & SMOKE IN SINGLE UNIT SPRINKLER WATER FLOW DETECTION
 MORE THAN ONE TYPE PRESENT

NOTES:

EXSTINGUISHMENT TYPE

- SPECIAL HAZARD SYSTEM DRY-TYPE SPRINKLER DRY CHEMICAL SYSTEM
 HALOGEN TYPE SYSTEM WET-TYPE SPRINKLER OTHER SPRINKLER SYSTEM
 FOAM SYSTEM CARBON DIOXIDE SYSTEM UNDETERMINED

NONE

STAND PIPE YES NO FD CONNECTION LOCATION:

NOTES:

GAS

FUEL OIL PROPANE NATURAL GAS WOOD BURNING FURNACE

GAS PROVIDER NAME THAT PROVIDES GAS TO THE BUILDING:

EMERGENCY PHONE NUMBER TO GAS PROVIDER:

LOCATION OF FUEL OIL TANK, PROPANE TANK, WOOD BURNING FURNACE OR GAS SHUT-OFF VALVE:

NOTES:

ELECTRICAL

POWER COMPANY PROVIDER:

EMERGENCY PHONE NUMBER TO POWER COMPANY PROVIDER:

NUMBER OF POWER METER HEADS FEEDING BUILDING:

LOCATION OF POWER METER HEADS FEEDING BUILDING:

UN-INTERRUPTED BATTERY SUPPLY YES NO

IS BUILDING EQUIPPED WITH A BACK-UP GENERATOR YES NO

(list in notes below any information on back-up generator)

LOCATION OF DISCONNECT:

NOTES:

WATER

WATER SHUTOFF LOCATION:

MUTUAL AID NOTES:

ACCESS INFORMATION

MAIN BUILDING ACCESS LOCATION:

SECONDARY BUILDING ACCESS LOCATION:

ROOF ACCESS LOCATION:

INTERIOR STAIRWAY LOCATION:

BASEMENT STAIRWAY ACCESS LOCATION:

ATTIC ACCESS LOCATIONS:

SPECIAL AREAS:

ALARM PANEL LOCATION:

APPARATUS ACCESS OBSTACLES:

NOTES:

HAZARDOUS MATERIALS INFORMATION

TYPE: LOCATION: QTY:
TYPE: LOCATION: QTY:
TYPE: LOCATION: QTY:
LOCATION OF MSDS BOOK:
NOTES:

NEAREST WATER SUPPLY INFORMATION

WATER SOURCE TO FIGHT FIRE

WET FIRE HYDRANT DRY FIRE HYDRANT LAKE/POND
HYDRANT LOCATION (1): GPM:
HYDRANT LOCATION (2): GPM:
HYDRANT LOCATION (3): GPM:
LAKE/POND LOCATION:
NOTES:

STRATEGY INFORMATION

STAGING AREA:
COMMAND CENTER LOCATION:
CLOSE-BY SUROUNDING BUILDINGS TO PROTECT:
NOTES:

EVACUATION INFORMATION

DOES BUSINESS HAVE A FIRE/DISASTER PLAN YES NO
BUSINESS PERSONEL EVACUATION LOCATION:
RESPONSIBLE PERSON FOR HEAD COUNT:
PLAN FOR EXTENDED EVACUATION PERIOD:
NOTES:

Fire Flow

25% 50% 75% 100%
GPM GPM GPM GPM

Floor Plan

Area Plan

- Attach and Emergency Exist Plans
- Attach any MSDS documents
- Attach any other documents that you may thing is important